

AGENDA

ANNUAL SHAREHOLDERS MEETING 2020 (“ASM”)

VINH HOAN CORPORATION

1. **Time:** 09h00-12h00 on Friday, May 15th, 2020
2. **Venue:** SEN House – 38 Dien Bien Phu Street, My Phu Ward, Cao Lanh City, Dong Thap province
3. **Proposed Agenda:**

Time	Matter
08:30 – 09:00	Registration for shareholders, authorized proxies, and delegates
09:00 – 09:15	Introduction and Inauguration Session
09:15 – 09:20	Report on the Existence of Quorum
09:20 – 09:35	Approval of the following proposals (by voting cards): <ol style="list-style-type: none"> 1. AMS’s Agenda; 2. Protocols: (i) Operating Protocol, and (ii) Voting and Election Protocol; 3. ASM’s Chairing Board; 4. ASM;s Secretary Board; 5. Voting and Election Board.
09:35 – 10:00	Voting on following reports (by voting ballots): <ol style="list-style-type: none"> 1. Report of the Board of Management on FY2019 business results; 2. Report of the Board of Directors (“BOD”) for FY2019 and business plan for FY2020; 3. FY2019 audited financial statements; and 4. Report of the Supervisory Board (“SB”) for FY2019.
10:00 – 10:30	Voting on following proposals (by voting cards): <ol style="list-style-type: none"> 1. Proposal for adoption of the voting and election; 2. Proposal for election of additional independent members of the BOD for office term from 2017-2021; 3. Proposal for the list of candidates for additional members of the BOD; 4. Proposal for FY2019’s profit distribution 5. Proposal for FY2020’s profit distribution plan; 6. Proposal for remuneration of the BOD and the SB; 7. Proposal for authorizing the BOD to select the independent auditor for FY2020; 8. Proposal for revising some points in the Company’s Charter. <p>Election session (shareholders put the election ballots into a sealed election box); Voting session (shareholders put the voting ballots into a sealed voting box); Shareholders can send questions/comments to the Board of Directors.</p>
10:30 – 11:00	Adjournment
11:00 – 11:20	Q&A session (The Board of Directors answer received questions/comments)
11:20 – 11:25	Results of Election
11:25 – 11:40	Approval of the ASM Minutes and Resolution
11:40 – 11:45	Closing

4. Shareholders or groups of Shareholders holding the number of shares (up to the time of closing the list of shareholders) of at least 5% of total outstanding shares for a consecutive period of at least 6 months shall



be eligible for proposing matters to be added to the ASM's agenda. In such case, the proposal document should include these details:

- Full name of the shareholders or each shareholder in the groups;
- Number of shares, ownership percentage, and type of shares owned by the shareholders or the groups collectively;
- Number and date of the shareholder records (applicable to non-depository shares);
- Details of proposals;
- Reason(s) for proposing;
- Signature (stamp) of the shareholders and each shareholder in the groups and the valid authorization letters in case the shareholders appoint proxies to sign on their behalf.

The proposal must be in written forms and send by post to Vinh Hoan's following address **latest by 16:00 May 07th, 2020.**

Attn: **Vinh Hoan Corporation**
Recipient: (Mr) Pham Thanh Tung
8th Floor, 569 Tran Hung Dao, Cau Kho Ward, District 1, Ho Chi Minh City
Phone number : (028) 3836 4849 – Ext: 19

5. The Board of Directors Chairwoman (or the person who summons the ASM) can decline to add into the agenda the matters proposed by the aforementioned shareholder or groups of shareholders if following cases apply:
- a) The proposal document is sent after valid submission period or the proposal details are incomplete or incorrect;
 - b) At the time of sending their proposal document, the number of shares held or the holding period of the shareholders or the group of shareholders do not satisfy the condition stipulated in Section 4;
 - c) The proposed matter is not under approval authority of the ASM;
 - d) Other cases as indicated in Law.

VINH HOAN CORPORATION
On behalf of the Board of Directors
Chairwoman



TRƯỞNG THỊ LỆ KHANH