

## AGENDA OF THE 2023 ANNUAL GENERAL MEETING VINH HOAN CORPORATION

1. Time: 9:00 AM, Friday, May 12, 2023
2. Venue: Collagen Hall – Vinh Hoan Corporation – National Road 30, Ward 11, Cao Lanh City, Dong Thap Province, Vietnam
3. Agenda:

Timing	Content
08:30 AM – 09:00 AM	Registration for shareholders, authorized proxies, and delegates
09:00 AM – 09:15 AM	Introduction and Inauguration session
09:15 AM – 09:20 AM	Report on the Existence of Quorum
09:20 AM – 09:35 AM	Approval of the following proposals (by voting cards) <ol style="list-style-type: none"> <li>1. AGM’s Agenda</li> <li>2. Regulations: (i) Regulation on organization of the 2023 AGM’s shareholder, and (ii) Voting and Election Regulations</li> <li>3. AGM Presidium Committee</li> <li>4. AGM’s Secretariat Committee</li> <li>5. AGM’s Vote-Counting cum Election Committee</li> </ol>
09:35 AM – 10:00 AM	Approval on Reports: <ol style="list-style-type: none"> <li>1. Report on the operating performance of the Board of Management (“BOM”) in 2022;</li> <li>2. Report on the activities of the Board of Directors (“BOD”) in 2022 and business plan in 2023;</li> <li>3. Report on Audited Financial Statements 2022; and</li> <li>4. Report on the activities of the Supervisory Board (“SB”) in 2022</li> </ol>
10:00 AM – 10:30 AM	Approval on Proposals: <ol style="list-style-type: none"> <li>1. Proposal to dismiss and re-election of additional two independent members to the BOD for the term 2022-2026;</li> <li>2. Proposal to dismiss and re-election of additional member the SB for the term 2022-2026;</li> <li>3. Proposal on the list of candidates/nominations for independent members of the BOD for the term 2022-2026;</li> </ol>

	<p>4. Proposal on the list of candidates/nominations for the SB for the term 2022-2026;</p> <p>5. Proposal on FY2022 profit distribution;</p> <p>6. Proposal on FY2023 profit distribution plan;</p> <p>7. Proposal for remuneration of the BOD and the SB;</p> <p>8. Proposal of authorization for the BOD to select the independent audit company for FY2023;</p> <p>9. Other issues (added at the request of shareholders, if any, in accordance with the Company's charter) under the approval's authority of the general meeting of shareholders</p> <p>Shareholders put "Voting Ballot" in the ballot box. Shareholders put "Election Ballot" in the ballot box. Shareholders make questions on the "Question form" and send it to the Presidium Committee</p>
10:30 AM – 11:00 AM	Tea-break
11:00 AM - 11:20 AM	The Presidium Committee answers received questions
11:20 AM - 11:25 AM	Announcement of voting results of election of the BOD and the SB for the term 2022-2026
11:25 AM - 11:40 AM	Approval on the Resolution and Minutes of the AGM
11:40 AM - 11:50 AM	Closing the AGM

4. A Shareholder or a group of Shareholders owning at least five percent (5%) of the total ordinary shares has the right to propose issues to be included in the AGM's Agenda. Minimum content should include:
- Name of Shareholder;
  - The number, proportion and type of shares held;
  - Number and date of Shareholder registration at Vinh Hoan Corporation;
  - Suggested content to put on the AGM's Agenda;
  - The reason for the proposal;
  - Shareholder signature (or signature of legal representative and seal of institutional shareholder)

If the person signing the document is a representative of the shareholder, a valid letter of authorization must be attached.

Proposals must be made in writing and sent to the Company **by 4:00 PM, on May 05, 2023** (calculated by postmark) to the address:

To: **Vinh Hoan Corporation**

Recipient: Ms. Hoang Thanh Tam

8<sup>th</sup> floor, 569 Tran Hung Dao, Cau Kho Ward, Dist. 1, HCMC

Tel: (028) 3836 4849 – Ext: 192

5. The Chairwoman of Vinh Hoan Corporation (who convenes the General Meeting of Shareholders) has the right to refuse to include issues proposed by a Shareholder or a group of Shareholders in the meeting agenda in the following cases:
- a. Proposals are not sent on time or not enough, with incorrect content;
  - b. The Shareholder or group of Shareholders is holding less than 5% of the total number of ordinary shares;
  - c. The issue proposed does not fall within the decision-making authority of the General Meeting of Shareholders;
  - d. Other issues in accordance with the provisions of the law.

**ON BEHALF OF THE BOARD OF DIRECTORS  
VINH HOAN CORPORATION  
CHAIRWOMAN**

**Truong Thi Le Khanh**